## **Client authority form**



## Introduction

This authority enables Gannawarra Shire Council to release information about you, particularly personal information, to a nominated third party.

This consent includes:

- Receiving all correspondence on my behalf;
  Discussing the application with Council's Freedom of Information Officer; and
  Making decisions about my freedom of information application, such as requesting documents and making amendments to my application.

This authority will continue until the freedom of information matter has concluded or you ask for it to be cancelled.

## **Authorisation**

First name Required	
Surname Required	
Address Required	

I authorise the name listed below to act on my behalf and obtain information under the provisions of the Freedom of Information Act 1982 (Vic) from Council relating to the following matter:



Matters relating to this form:	Required

Signature Require	d		

Date	Requ	ired					
D	D	Μ	Μ	Y	Y	Y	Y

## **Privacy collection statement**

Gannawarra Shire Council is committed to protecting your privacy.

The personal information you have provided on this form and on any supporting documentation is collected by Council for the purpose of processing your Freedom of Information application.

Where required, your identity and a description of the documents you are seeking will be provided to Council staff/contractors to enable them to search for the required documents.

Your personal information will not be disclosed to an external party without your consent unless required or authorised by law. Please contact us on (03) 5450 9333 if you wish to gain access to any personal information supplied on this form.

End of form