

GANNAWARRA COMMUNITY FLOOD RECOVERY GRANTS PROGRAM GUIDELINES - ROUND 4-2024

The Gannawarra Community Resilience Committee has developed a Gannawarra Community Flood Recovery Grants Program for programs, events and activities led by local not-for-profit community groups and organisations. Applications open on **Monday 9 September** and applications will be accepted on an ongoing basis until funds are expended. Priority will be given to events, programs and activities that are ready to deliver and to groups that have not received flood recovery funding support in the previous six months. Applications for funding can be submitted via Council's online SmartyGrants program: <https://gannawarra.smartygrants.com.au/>

Grants of up to **\$1,000** will be available to not-for-profit community groups or groups that are auspiced by an incorporated not-for-profit group. Projects must link to Flood Recovery and have clear outcomes for communities across Gannawarra Shire that were impacted by the October-December 2022 flood event.

THE GRANTS WILL SUPPORT COMMUNITY-LED FLOOD RECOVERY ACTIVITY AROUND THE FOLLOWING PRIORITIES:

Community events, programs and activities that:

- Bring community together to support social connectedness
- Promote healthy communities and improved mental health and wellbeing
- Provide activities for children, young people, and their families
- Build new skills and capacity across the community
- Restore and build local economies
- Contribute to the creation of a unique calendar of events to attract visitation
- Support inclusion and participation of flood impacted residents
- Create sustainable outcomes to build resilience of the Gannawarra community to withstand future change

Funding is provided through Emergency Recovery Victoria's Community Hubs program funded jointly by the Commonwealth and Victoria Governments as part of the Disaster Recovery Funding Arrangements (DRFA) relating to the October-December 2022 Victorian Floods (AGRN) 1037

AM I ELIGIBLE?

Applicant organisations must be a not-for-profit community group or organisation

All applicants must have an ABN or, for not-for-profit community groups, an Incorporation Certificate, and have appropriate public liability insurance and permits in place for the event or activity being applied for

If you are unsure if your organisation is eligible (e.g. if you are an Other Unincorporated Entity, a Trust, a Registered Charity or local Committee of Management), please contact Council to discuss eligibility

Applicants must be located within the Gannawarra Shire and serve residents of the Gannawarra Shire

Schools are eligible to apply provided activities have a broad community benefit

Applicants must be willing to add activities and events to a calendar of events which will be widely publicised across Gannawarra Shire

WHAT CAN BE FUNDED:

- ✓ Catering and food costs for events and activities
- ✓ Live music and guest speakers
- ✓ Family friendly entertainment
- ✓ Artist fees and materials
- ✓ Printing, promotion and advertising

WHAT CANNOT BE FUNDED:

- X Purchase of any assets, equipment, merchandise, alcohol, gifts, prizes, rewards, incentives, or other items that fall outside of the approved budget
- X Activities that have a religious, political, or fundraising purpose
- X Activities that have already commenced or that have already been completed
- X Project management and administration greater than 15% of total funding and advertising greater than 10%
- X Applicants located outside the Gannawarra Shire and/or applications not directly related to flood recovery



APPLICATION PROCESS

Read these guidelines

Discuss your project with Council's Community Recovery Support Officers, if required

If eligible under the guidelines, begin your application via the online Grants Portal (SmartyGrants) at:

<https://gannawarra.smartygrants.com.au>

Obtain and attach quotes and complete the budget for your project

Review your application

Submit your application online via SmartyGrants

An automated reply email is sent to the applicant from SmartyGrants to confirm application has been submitted



ASSESSMENT PROCESS

Council officers assess applications against eligibility criteria, merit criteria and alignment with funding purpose, and make recommendations

Recommendations are presented to the Municipal Recovery Manager for a final decision

All applicants will be notified of the outcome of their application within four (4) weeks of receiving an application

Successful applicants will be required to enter into a formal funding agreement with Council, which will include an approved budget for eligible items

Funds will be paid after a funding agreement has been signed and returned to Council



SUCCESSFUL APPLICATIONS

Successful applicants must acknowledge funding by affixing a logo banner to any marketing/promotional materials, utilising the logo files provided

Successful activities and events must be completed by 30 April 2025. No extensions of time are permitted beyond this date

An acquittal report on how the funds were spent is due (via Smartygrants) within one month of project completion, which includes photographs, receipts and a final report

Please note:

Meeting the eligibility criteria is not a guarantee of funding.

The decision made is final.

Council will not be responsible for any expenses incurred as a result of an applicant's anticipation of successful funding.

Funding will be prioritised to community groups which have not previously received flood recovery funding and for events, programs and activities that are ready to be delivered.



FUNDING AND TIMELINES

Funding will be distributed to successful groups and organisations following completion of a formal funding agreement.

All successful events and activities are to be completed by **Wednesday 30 April 2025**. **Note that there will be no extensions of time permitted beyond this date.**

Final reports, including a financial acquittal, receipts, at least two photographs and a short written report are to be submitted to Council by **Saturday 31 May 2025**, or within one month of the date of the funded activity, whichever is sooner.

Council will promote the outcome of successful projects in the Gannawarra Community Update Flood Recovery Newsletter and share the success of funding activities with funders and partner agencies.



IDEAS & ASSISTANCE

To discuss ideas, or for any assistance and support to submit an application, potential applicants are encouraged to contact Council's Community Recovery Support Officers.

Council can provide assistance with marketing and promotional materials, advertising your event and helping to ensure that your event or activity is a success.

Contact:

Council's Community Recovery Support Officers

Phone: 5450 9333 or

Email: communityrecovery@gsc.vic.gov.au